



AOSW RESEARCH COMMITTEE RESEARCH PROTOCOL APPLICATION FORM

The AOSW Research Committee is charged with providing independent peer-review of the applicability of IRB-approved protocols to the greater AOSW membership. Feedback will be provided to the applicant(s) within 4-weeks since submission and before dissemination to the AOSW community via the selected medium.

1. STUDY TITLE:

2. RESEARCH TEAM:

Please include the name and contact information of the Principal Investigator:

a. Is the PI an AOSW Member?

Yes

No (AOSW co-investigator and/or team member) _____

b. Please attach CV of Principal Investigator

3. INSTITUTIONAL REVIEW BOARD (IRB) APPROVAL STATUS.

a. Has the study been approved by an IRB?

Yes (Date of approval)

No (If this response option is selected; please explain when and how the study will be reviewed by the IRB of record or whether the study is exempt)

b. IRB Review/Approval Documents: Please attach IRB approval letter and consent form as it will be presented to the study participants.

c. Funding Information: Please include funding information related to the present study, if applicable. Please indicate the funding body/agency written out in full, the grant number is listed in brackets.

4. OVERVIEW OF RESEARCH ACTIVITY

a. Please complete the following sections describing the background/significance of the study; specific aims and/or research questions, and methodology (e.g., study design, data analysis plan).

Background

Specific Aims and/or Research Questions

Methods (study design, recruitment plan, and data analysis plan)

- b. If applicable, please attach the study instrument(s) (i.e., survey questionnaire, qualitative interview guide, and/or other data collection strategies)
- c. Please be sure to illustrate how your study advances the AOSW Mission and Strategic Plan. An overview is available at the following link <https://www.aosw.org/about-aosw/mission-vision-values/>

Relevance to AOSW Mission & Strategic Plan

5. DISSEMINATION TO AOSW COMMUNITY.

Indicate how AOSW can best promote your study to reach the target population/group (check all that apply).

- Email blast to AOSW membership
 - Email blast to Special Interest Group(s) only (e.g., Palliative Care, BMT, Research). Be sure to specify which SIG group is relevant for your current project.
 - SWON Listserv (This strategy includes a total of one announcement and two reminders 3 and 6 weeks after the original communication)
 - Social media posting (e.g., Facebook; LinkedIn, Twitter)
 - AOSW Research/Research Opportunities page on AOSW website
- Insert another option, which is Research Opportunities page on the AOSW website
- Other _____

6. NEXT STEPS

Thank you very much for your interest in collaborating with AOSW!

The information shared here will be distributed to the AOSW Research Committee for confidential peer-review. The Research Director will communicate comments and feedback received from the Committee members within one month from submission. We kindly ask the results of the completed study to be shared with the AOSW community by submitting a brief report at this email address: info@aosw.org. The brief report's outline is on the following pages.



AOSW RESEARCH COMMITTEE

BRIEF REPORT OF AOSW-SUPPORTED STUDY

1. STUDY TITLE

Please include the title of the study

2. INVESTIGATIVE TEAM

Please include the name and contact information of the Principal Investigator and Co-Investigators for the present protocol

3. OVERVIEW OF RESEARCH ACTIVITY

Please include a 1,000-word summary describing 1. Background, 2. Specific aims/purpose; 3. Methods, 4. Results and 5. Conclusions/Implications for Oncology Social Work Research

4. DISSEMINATION TO THE AOSW COMMUNITY

Please provide a brief overview of:

- the type/s of support requested from AOSW
- when the study was disseminated via AOSW channels
- the number of participants recruited/consented through AOSW dissemination efforts
- how these strategies have assisted the team in reaching the expected number of research participants

5. FEEDBACK/EVALUATION

Please share with the Research Committee your experience collaborating with AOSW.

Statement investigators can include in their manuscripts/presentations:

Research reported in this publication/presentation/report was conducted in collaboration with the Association of Oncology Social Work (AOSW). The content is solely the responsibility of the authors and does not necessarily represent the official views of the organization.